

Music Department, Stony Brook University
Instructions for Enrolling if you are Advanced to Candidacy (G5)

PLEASE READ THIS DOCUMENT CAREFULLY AND THOROUGHLY!

Table of contents

- I. General Information
- II. PhD students (CMS and Composition)
- III. DMA students in Strings, Woodwinds, Brass, and Percussion
- IV. DMA students in Voice
- V. DMA students in Piano and Harpsichord
- VI. DMA students in Guitar
- VII. DMA students in Jazz
- VIII. Billing Information
- IX. Graduation

I. General Information

- a) All G5 students must maintain full time status (9 graduate credits) to receive a full G5 tuition scholarship. Students must also be registered properly for 9 graduate credits by Day 15 of classes. There are no exceptions to these rules.
- b) If you are advanced to candidacy, please enroll according to the instructions given for your degree and area/instrument (see items II-VII). Enrollment for all areas depends on your place of residence or if you are enrolled in a large ensemble and are thus eligible to take lessons. In all cases, Dissertation Research (MUS 699, 700, or 701) MUST be the majority of your 9 credits. There is no exception to this rule.
- c) If you are attempting to enroll in MUS 700 or MUS 701 and receive a “permission of instructor” message, please write to Monica Winchell for permission to enroll, and also inform her the number of credits needed for that course.
- d) Note: Your tuition will be covered for six semesters from the semester you become G5 in the University system. **Any student who takes longer than six semesters to complete their degree after advancement will be responsible for tuition.**
- e) Newly advancing students will need to register following these guidelines before the department can submit your advancement paperwork to the Graduate School (we send out emails on this to those advancing).

II. PhD students in Critical Music Studies or Composition – 9 Credits

MUS 699: Dissertation Research on Campus (9 credits) – If you live in the NYC Metropolitan area and the major portion of your research will be done on campus during the semester.

MUS 700: Dissertation Off-Campus Domestic (9 credits) – If you reside out of the NYC Metropolitan area but in the US and the major portion of your research will be done off-campus during the semester.

MUS 701: Dissertation Off-Campus International (9 credits) – If you reside outside the US and the major portion of your research will take place outside of the United States and/or US Provinces during the semester.

DMA – All Students – 9 Credits

Registration information for specific tracks is listed below in sections III – VII. Additionally, please note:

- If you enroll in a large ensemble course, you are eligible to take lessons. See track-specific information below for details.
- New, as of Fall 2024: you may elect to complete your Lecture-Recital after advancement (see Handbook). If you choose to do so, register for MUS 696 the semester you do the Lecture-Recital. However, you must ensure that Dissertation Research remains the MAJORITY of your 9 credits in order to qualify for the G5 scholarship. There is no exception to this rule.

III DMA – Students in the Strings, Woodwinds, Brass, or Percussion Track

Please note:

- If you reside in the NYC Metropolitan area, you are strongly encouraged to enroll in MUS 565 (Large Ensemble). This makes you eligible to take lessons. Participation in MUS 565 for advanced students is typically part-time; please check with ensemble directors about part-time participation and how that is handled.
- If you plan on doing your Lecture-Recital this semester: enroll in MUS 696 (1 credit) with your studio teacher this semester, in addition to what’s listed below, while remaining at 9 credits. The easiest way to do this is to reduce your Dissertation Credits by 1. In all cases, Dissertation Research must comprise the MAJORITY of your 9 credits in order to qualify you for the G5 scholarship.
- While living away from the New York area does not prevent you from enrolling in MUS 696, please bear in mind that all Lecture-Recitals must take place in-person on campus, and plan accordingly.

If you reside in the NYC Metropolitan area and do not enroll in MUS 565 – 9 credits total

- 1) MUS 699: Dissertation Research on Campus for 8 credits (or 7 credits if you enroll in MUS 696)
- 2) MUS 690: Doctoral Practicum for 1 credit

If you reside in the NYC Metropolitan area and do enroll in MUS 565 – 9 credits total

- 1) MUS 699: Dissertation Research on Campus for 7 credits (or 6 credits, if you enroll in MUS 671: Lessons; 5 credits if you enroll in MUS 671 and MUS 696) *
- 2) MUS 690: Doctoral Practicum for 1 credit
- 3) MUS 565: Large Ensemble (Orchestral) for 1 credit; this makes you eligible to enroll in MUS 671 for 1 credit

If you reside outside the NYC Metropolitan area – 9 credits total

- 1) MUS 700: Dissertation Off-Campus Domestic for 8 credits (or 7 credits if you enroll in MUS 696)
- 2) MUS 690: Doctoral Practicum for 1 credit

If you reside outside the US – 9 credits total

- 1) MUS 701: Dissertation Off-Campus International for 9 credits (or 8 credits if you enroll in MUS 696)

IV. DMA – Students in Voice

Please note:

- If you reside in the NYC Metropolitan area, you are strongly encouraged to enroll in MUS 579 (Opera Workshop). This makes you eligible to take lessons. Participation in MUS 579 for advanced students is typically part-time; please check with the ensemble director about part-time participation and how that is handled.
- If you plan on doing your Lecture-Recital this semester: enroll in MUS 696 (1 credit) with your studio teacher this semester, in addition to the below, while remaining at 9 credits. The easiest way to do this is to reduce your Dissertation Credits by 1. In all cases, Dissertation Research must comprise the MAJORITY of your 9 credits in order to qualify you for the G5 scholarship.
- While living away from the New York area does not prevent you from enrolling in MUS 696, please bear in mind that all Lecture-Recitals must take place in-person on campus, and plan accordingly.

If you reside in the NYC Metropolitan area and do not enroll in MUS 579 – 9 credits total

- 1) MUS 699: Dissertation Research on Campus for 8 credits (or 7 credits if you enroll in MUS 696) *
- 2) MUS 690: Doctoral Practicum for 1 credit

If you reside in the NYC Metropolitan area and do enroll in MUS 579 – 9 credits total

- 1) MUS 699: Dissertation Research on Campus for 7 credits (or 6 credits, if you enroll in MUS 671: Lessons; 5 credits if you enroll in MUS 671 and MUS 696)
- 2) MUS 690: Doctoral Practicum for 1 credit
- 3) MUS 579: Opera Workshop for 1 credit; this makes you eligible to enroll in MUS 671 for 1 credit

If you reside outside the NYC Metropolitan area, but in the US – 9 credits total

- 1) MUS 700: Dissertation Off-Campus Domestic for 8 credits (or 7 credits if you enroll in MUS 696)
- 2) MUS 690: Doctoral Practicum for 1 credit

If you reside outside the US – 9 credits total

- 1) MUS 701: Dissertation Off-Campus International for 9 credits (or 8 credits if you enroll in MUS 696)

V. DMA – Students in Piano and Harpsichord

Please note:

- If you plan on doing your Lecture-Recital this semester: enroll in MUS 696 (1 credit) with your studio teacher this semester, in addition to the below, while remaining at 9 credits. The easiest way to do this is to reduce your Dissertation Credits by 1. In all cases, Dissertation Research must comprise the MAJORITY of your 9 credits in order to qualify you for the G5 scholarship.
- While living away from the New York area does not prevent you from enrolling in MUS 696, please bear in mind that all Lecture-Recitals must take place in-person on campus, and plan accordingly.
- Pianists should consult Gil Kalish for information about a part-time Keyboard Collaboration requirement.

If you reside in the NYC Metropolitan area – 9 credits total

- 1) MUS 699: Dissertation Research on Campus for 7 credits (or 6 credits if you enroll in 1 credit of MUS 671; or 5 credits if you enroll in MUS 671 and MUS 696). Important: you may enroll in MUS 671 only if your studio permits it. Contact your instructor.
- 2) MUS 586/587 Collaborative Keyboard Performance for 1 credit: enroll IF a) you want to be paid for accompanying after fulfilling your two recitals per year requirement, or b) you sign up MUS 671: Lessons (1 credit).

Please note:

- If you sign up for lessons, you must enroll in MUS 586 (Fall)/587 (Spring) and complete the course requirements.

- However, since Collaborative Keyboard is a year-long course, you should NOT register for this course in the Fall semester if you plan on graduating in the Fall.

3) MUS 690: Doctoral Practicum for 1 credit

If you reside outside the NYC Metropolitan area, but in the US - 9 credits total

1) MUS 700: Dissertation Off-Campus Domestic for 8 credits (or 7 credits if you enroll in MUS 696)

2) MUS 690: Doctoral Practicum for 1 credit

If you reside outside the US - 9 credits total

1) MUS 701: Dissertation Off-Campus International for 9 credits (or 8 credits if you enroll in MUS 696)

VI. DMA – Students in Guitar

Please note:

- If you plan on doing your Lecture-Recital this semester: enroll in MUS 696 (1 credit) with your studio teacher this semester, in addition to the below, while remaining at 9 credits. The easiest way to do this is to reduce your Dissertation Credits by 1. In all cases, Dissertation Research must comprise the MAJORITY of your 9 credits in order to qualify you for the G5 scholarship.
- While living away from the New York area does not prevent you from enrolling in MUS 696, please bear in mind that all Lecture-Recitals must take place in-person on campus, and plan accordingly.

If you reside in the NYC Metropolitan area and will NOT be taking lessons – 9 credits total

1) MUS 699: Dissertation Research on Campus for 7 credits (or 6 credits if you enroll in MUS 696)

2) MUS 690: Doctoral Practicum for 1 credit

If you reside in the NYC Metropolitan area and will be taking weekly or partial lessons – 9 credits total

1) MUS 699: Dissertation Research on Campus for 7 credits (or 6 credits if you enroll in MUS 671, or 5 credits if you enroll in MUS 671 and MUS 696)*

2) MUS 690: Doctoral Practicum for 1 credit

3) MUS 671: Lessons for 1 credit*

* If you enroll in MUS 671: Lessons, you will be expected to also enroll in MUS 573 for 1 credit OR in one of the chamber ensembles for guitarists (MUS 584, 596 or 568) for 1 credit. This may be on a part-time basis in consultation with the ensemble's director.

If you reside outside the NYC Metropolitan area, but in the US – 9 credits total

1) MUS 700: Dissertation Off-Campus Domestic for 8 credits (or 7 credits if you enroll in MUS 696)

2) MUS 690: Doctoral Practicum for 1 credit

If you reside outside the US – 9 credits total

1) MUS 701: Dissertation Off-Campus International for 9 credits *or 6 credits if you enroll in MUS 696)

VII. DMA – Students in Jazz

Please note:

- If you plan on doing your Lecture-Recital this semester: enroll in MUS 696 (1 credit) with your studio teacher this semester, in addition to the below, while remaining at 9 credits. The easiest way to do this is to reduce your Dissertation Credits by 1. In all cases, Dissertation Research must comprise the MAJORITY of your 9 credits in order to qualify you for the G5 scholarship.
- While living away from the New York area does not prevent you from enrolling in MUS 696, please bear in mind that all Lecture-Recitals must take place in-person on campus, and plan accordingly.

If you reside in the NYC Metropolitan area – 9 credits total

1) MUS 699: Dissertation Research on Campus for 8 credits (or 7 credits if enrolling in MUS 696)

2) MUS 690: Doctoral Practicum for 1 credit

If you reside outside the NYC Metropolitan area, but in the US – 9 credits total

1) MUS 700: Dissertation Off-Campus Domestic for 8 credits (or 7 credits if enrolling in MUS 696)

2) MUS 690: Doctoral Practicum for 1 credit

If you reside outside the US – 9 credits total

1) MUS 701: Dissertation Off-Campus International for 9 credits (or 8 credits if enrolling in MUS 696)

VIII. Billing

At present, all students who are advanced to candidacy (G5) receive a full tuition scholarship and a waiver of all broad-based fees* if they are registered properly. This means you must register for 9 graduate credits, the majority of which must be Dissertation Research, and must be registered by 4pm on Day 15 of the semester. If you miss this deadline, you will be responsible for paying the tuition. Do not enroll in any undergraduate classes.

For newly advanced students: If the tuition scholarship has not been posted to your account by the end of the second week of the term and you have received confirmation that you have advanced to candidacy, do not pay the tuition.

If the tuition scholarship has not been posted to your account by the end of the second week of the semester, please inform the Graduate Program Coordinator as soon as possible.

*Fees: As of Spring 2021, students will receive a fee scholarship for broad-based fees relative to the portion of their scholarship. This means that with a G5 scholarship – which is a full scholarship when registered properly – the full amount of the broad-based fees will be waived. Note: broad-based fees do not include the Music Department fee or the fee for student health insurance. Therefore, you will still be billed for and responsible for paying those fees.

IX. Graduation

In the semester you plan to graduate, you do not need to register for anything different. You would just follow the registration instructions presented above based on your residence.