

BYLAWS OF THE DEPARTMENT OF MUSIC AT STONY BROOK UNIVERSITY—December 2, 2020

Table of Contents

Article I	Membership	p2
Article II	Officers	p2
Article III	Faculty Responsibilities	p4
Article IV	Governance	p5
Article V	Meetings	p8
Article VI	Voting	p9
Article VII	Departmental Committees	p10
Article VII	Student Governance	p12
Article IX	Procedures for Election of the Chair	p12
Appendix I	Reappointment, Promotion, and Tenure for Full-Time Tenured and Tenure Track Faculty	p14
Appendix II	Reappointment for Artists-in-Residence and Ensemble Directors	p14
Appendix III	Search Committees & Faculty Hiring Procedures	p14

Article I MEMBERSHIP

The membership of the Music Department consists of all faculty, staff, visiting professors, emeriti faculty, students, and affiliated faculty. An affiliated appointment confers limited faculty standing in the Music Department on a member of another department or program. Students enrolled in any music degree program, major or minor are considered members, and they shall be represented at Department Meetings by six representatives: three graduate students (one each from HTE, Composition and Performance) and three undergraduate students.

The voting membership of the Department consists of all tenured and tenure-track faculty, part-time and full-time lecturers, Artists-in-Residence, staff with the exception of the Assistant to the Chair (who will act as the Departmental Vote Teller), visiting professors who have been renewed for more than two years, and designated student members.

Article II OFFICERS

The administration of the Music Department consists of a Chair, a Graduate Program Director, and an Undergraduate Director.

A. The Chair

- The Chair serves a renewable term of three years, and is a tenured faculty member. The Chair serves as the chief academic officer, overseeing the development of the curriculum for the Department. They are also the chief financial officer, overseeing the budget and advocating for resources.
- In consultation with the appropriate members of the Department, the Chair will name the Graduate Program Director, the Undergraduate Director, and other faculty and staff to specific administrative and committee assignments.
- As the Department's leader, the Chair makes recommendations to the Dean of CAS on future hires after deliberation with Departmental voting members.
- The Chair ensures that untenured faculty and new artists-in-residence are properly mentored, and assists faculty through both the tenure and full professor process. In addition, the Chair should support research and creative activities, teaching, and administrative service for all faculty.
- In consultation with all relevant faculty, the Chair makes final teaching assignments, and oversees teaching assignments for all graduate assistants.
- The Chair will schedule plenary Departmental retreats, in-person meetings, and meetings of the tenured faculty.
- The Chair conducts yearly performance reviews of staff according to Stony Brook policies.

- The Chair meets annually with all individual members of the faculty for “goal-setting” sessions.

B. The Graduate Program Director (GPD)

The Graduate Program Director serves a three-year renewable term, and is a tenured faculty member. In tandem with the Graduate Program Coordinator (GPC), the GPD oversees all aspects of the Department’s MA/PhD and MM/DMA programs. The Graduate Program Director will

- Oversee annual recruitment.
- Coordinate orientation, including mandated meetings, as well as placement, advisory, and waiver examinations.
- Assign academic advisors to all graduate students.
- Oversee all student degree progress, working with faculty to ensure that students are informed of and are following departmental procedures and regulations.
- Oversee nominations for graduate student awards and fellowships.
- Advise the chair about graduate teaching assistant assignments.
- Work with the Chair on distribution of graduate funding resources.
- Convene the Graduate Studies Committee.
- Advise the Chair on Graduate TA and Tuition Waiver awards.
- Work with the Chair and relevant faculty on curriculum revision and development.
- Oversee the Department’s Assessment Plan as applied to graduate programs.

C. Undergraduate Program Director (UPD)

The Undergraduate Program Director serves a three-year renewable term. With the assistance of the Director of Undergraduate Performance and the Undergraduate Secretary, the UPD will

- Oversee annual recruitment.
- Oversee the music major and music minor programs.
- Oversee admissions of undergraduate students to the music major and music minor programs, including the scheduling of auditions and placement exams and the review of applications.
- Oversee undergraduate advising, including orientations for new undergraduate students.
- Oversee curriculum revisions of changes, upon approval by the Department and approval by the CAS Curriculum Committee.
- Oversee completion of degree requirements for music majors and minors, including submission of approvals.
- Oversee the administration of the Undergraduate Writing Requirement.

- Convene meetings of the Undergraduate Studies Committee and ensure that minutes are distributed.
- Advocate for and secure scholarships for talented undergraduates.
- Oversee nominations of undergraduates for prizes and scholarships.
- Oversee the election of student representatives for Department meetings.
- Oversee the Department's Assessment Plan as applied to the BA in Music.

The **Director of Undergraduate Performance (DUP)** is a faculty member supervised by the UPD who oversees the performance aspect of the undergraduate program, including the performance activities of undergraduate music majors, minors, and other interested students, and whose duties include organizing and leading an orientation session for all TAs teaching undergraduate lessons or coaching ensembles, coordinating undergraduate recitals, and creating their programs. The DUP will supervise TAs teaching undergraduate lessons, and will also direct the undergraduate chamber music program.

Article III FACULTY RESPONSIBILITIES

The faculty of the Music Department includes tenured and tenure track faculty, as well as artists in residence, from three areas: Composition, History/Theory/Ethnomusicology, and Performance. A Convener from each area will be appointed by the Chair in consultation with faculty from the relevant area. The shared duties of the faculty include recruitment, retention, and mentoring of students. The faculty will

- Oversee the major and non-major graduate and undergraduate courses in their respective areas, and suggest and work on curriculum development.
- Make recommendations to the Chair regarding course rotation.
- Make recommendations to the UGSC or the GSC.
- Oversee the degree progress of graduate students in their area, as well as those they mentor in other areas.
- Consider applications to their program, organize the appropriate admissions events (like auditions and visits), recruit students to the program, and make recommendations to the Admissions Committee, or to the UPD in the case of undergraduate auditions, for admissions and funding.
- Organize activities relevant to the professionalization of graduate students in their area, including Composers Forums and Composers Concerts, master classes and studio classes, and concerts highlighting the excellence of the program.
- The Composition faculty will organize and evaluate field exams for graduate students in Composition.

- Comprehensive exams in Composition and HTE will be organized by their respective faculty.
- All faculty will serve on various oral exam committees for graduating DMA students.
- The performance faculty will attend and evaluate graduate juries at the end of each semester, and will serve on oral exam committees for their graduating DMA students.
- All faculty engage in supervising and attending lecture recitals, according to the organization laid out in the DMA handbook.
- Performance faculty shall organize lessons and studio classes for their studios, consult on repertoire for degree work, schedule and adjudicate degree recitals with their students, and schedule final oral exams.
- Composition and HTE faculty shall organize, administer, and evaluate advisory exams for incoming graduate students.
- All faculty shall serve on a rotating basis on the Admissions Committee for incoming graduate students.
- All faculty will mentor the TAs under their supervision.

Article IV GOVERNANCE

A. THE EXECUTIVE COMMITTEE

This committee shall act as an advisory body to the Chair, and be comprised of three members who represent Performance, HTE, and Composition. Each of the three members shall be chosen by their constituencies by the method of their choice at the beginning of each academic year. The Executive Committee will meet as needed to discuss matters of concern among their constituencies, and shall meet with the Chair as required to discuss business about which the Chair requires advice or counsel.

B. THE GRADUATE STUDIES COMMITTEE

The Graduate Studies Committee (GSC) is comprised of the GPD, the Chair, other faculty representing Composition, HTE, and Performance, and two elected student members, one each from Performance and combined HTE/Composition. Faculty Members are appointed by the Chair in consultation with the GPD and relevant faculty groups. The Chair will appoint faculty representatives to the GSC at the beginning of each academic year, assuring that all eligible faculty participate in equal measure. No one member shall serve more than four contiguous years.

The Graduate Program Coordinator (GPC) attends all meetings but does not vote. They are a contributing member to the GSC, take all minutes, communicate with students and faculty, and distribute GSC decisions.

Duties of the GSC include:

- Advising on policies affecting graduate programs.
- Overseeing colloquium and lecture-recital procedures.
- Adjudicating student petitions regarding exceptions to degree requirements.
- Joining the Admissions Committee for review of applications to the graduate program and adjudicating applicants' academic readiness for the graduate programs (faculty members only).
- Proposing or considering curriculum revisions or changes, and forwarding to the Department for approval or as appropriate to the Graduate School Council.
- Advising the Chair on distribution of TA lines and Tuition Waiver funds through the Admissions process (faculty members only).

THE ADMISSIONS COMMITTEE

This committee consists of the GSC, and additional members appointed by the Chair for the purposes of evaluating admissions to the graduate programs. The committee will be comprised of at least two members each from performance, HTE, and composition faculty, based on the composition of the GSC in any given year.

This committee will read all files proposed by the faculty for admission to the graduate performance program, evaluating GPAs, writing samples, letters of recommendation, audition forms (where relevant), and choosing suitable candidates for the program based on these categories.

C. THE UNDERGRADUATE STUDIES COMMITTEE

The Undergraduate Studies Committee (UGSC) is appointed by the Chair in consultation with the UPD and other relevant faculty. Membership of the UGSC includes faculty representatives from Composition, HTE, and Performance, and two elected undergraduate students. The duties of the UGSC include

- Advising on policies affecting undergraduate degree programs.
- Review of curricula for the undergraduate Music Major and Music Minor.

- Considering changes to the requirements for the Music Major and Minors, and as appropriate forwarding the proposals to the Department for approval.
- Considering and approving student petitions, waivers of requirements, and proposals for independent studies.
- Review of all issues concerning undergraduate students.

D. THE PERFORMANCE STUDIES COMMITTEE (PSC)

The Performance Studies Committee is a subset of the Performance Faculty. In consultation with the relevant faculty, the Chair appoints faculty to this membership who represent each of the major instrument families and voice, and including two student members. The duties of the PSC include

- Evaluating and approving DMA performance contracts.
- Proposing curricular changes to the relevant bodies: GSC, Performance Faculty, UGSC, or the Chair.
- Advising on policies affecting the performance program.
- Convening meetings each semester for the Performance faculty during jury days.

E. THE TENURED FACULTY

This committee consists of all Tenured Faculty and is convened and organized by the Department Chair. Minutes are circulated to all committee members following meetings. The Tenured faculty are responsible for

- The review and reappointment of all Artists-In-Residence and all junior tenure-track faculty according to the guidelines established by the Provost of the University and the Dean of the CAS. Procedures are defined in Appendices I and II. For Artist in Residence reappointment cases, a member from the relevant area will join with tenured faculty, if that area is not represented on the tenured faculty. Additionally, one part-time faculty representative will be invited to participate in yearly reviews.
- Evaluation of promotion and tenure files for tenure-track faculty and promotion files for tenured faculty will proceed according to SUNY policies and the Procedures of the College of Arts and Sciences Promotion and Tenure Committee.
- Voting is typically done by show of hands, but any member may request a secret paper ballot.
- A quorum of 50% of eligible voters is required for a motion to pass.

- Final review of search committee recommendations in conjunction with the relevant additional faculty as described in Appendix III.

This committee considers applicants for funding based on merit, need, and the needs of the Department, and will recommend to the Chair a distribution of scholarship and TA lines accordingly. Final distribution of TA lines and scholarship aid will be determined by the Chair and GPD, in consultation with the faculty.

Article V MEETINGS

A. Area Meetings

The Following faculty groups within the Department will have regular meetings:

- Composition Faculty
- History/Theory/Ethnomusicology Faculty
- Academic Faculty (combined Composition and History/Theory/Ethnomusicology)
- Performance Faculty

B. Department Meetings

Routine Business Meeting

Routine business for the Department—including reports from the Chair, GPD, and UPD or, for example, updates from working groups—will be handled through email or other electronic discussion format. This may include voting on routine departmental business, which will be handled electronically. If any matter would be better served by in-person discussion, this matter will be moved to an official “Called Meeting.” Called Meetings are organized at the discretion of the Executive Committee or the Chair, and any member can ask for a Called Meeting by a request to the Executive Committee or the Chair.

Called Meetings

If it is determined that an in-person meeting is required, the Chair or the Executive Committee will set a meeting time that accommodates the schedules of as many people as possible. A quorum for in-person meetings is 50% of the Departmental voting membership, and any member of the Department (voting or not) is welcome to attend and discuss. The agenda for these meetings will be distributed at least one week in advance of the meeting.

C. Plenary Retreat

The Chair shall establish at least one Plenary retreat per year for the Department, to which all Faculty and Staff will be invited. The purpose of these meetings is to discuss substantive Departmental matters, and to refine proposals for the Department Meetings. These are not voting meetings: straw polls may be taken at the retreats, but no binding votes. The agenda for these meetings will be distributed at least one week in advance of the meeting.

Article VI VOTING

Voting at Department Meetings

- A. Voting Privileges are outlined in Article II, paragraph II.
- B. Voting on Routine Departmental Business is done electronically. Once a vote is called, all voting members may register a vote electronically within a week. Motions are carried by a simple majority of those voting.
- C. Voting in Called Meetings
 - 1. All people attending meetings, whether live or by live audio-visual connection are considered in attendance for purposes of voting.
 - 2. Most business will be handled by members in attendance. Motions will pass by simple majority (except where otherwise noted in these bylaws).
 - 3. Secret Ballot: Any voting member in attendance may call for a secret ballot *at any time*. The secret ballot will involve paper ballots for physically present members, and anonymous electronic real-time voting for electronic attendees.
 - 4. Vote of the Whole: *Before any vote*—i.e. during the discussion of a motion—any voting member in attendance may request that the matter go to a “Vote of the Whole.”
 - 1. A request for a Vote of the Whole will be presented as a motion, and must be seconded. At that point, all other business is suspended until this request is resolved.
 - 2. After presentation and second, the request for a Vote of the Whole will be discussed.
 - 3. In order for a call for a Vote of the Whole to succeed, it must have the support of at least 5 people (including the person who made the request). *Note: the Motion to call a Vote of the Whole does not need a majority to pass.*
 - 4. Information pertaining to the issue to be subjected to a Vote of the Whole will be shared electronically with all voting members. A one-week period of discussion will follow.; At the end of the discussion period, voting members will

have one week to vote electronically. A simple majority will carry the motion under discussion.

D. Electronic Voting

The Administrative Assistant to the Chair or another appropriate member of the Music Department staff shall serve as the Departmental Teller, and will organize and tabulate all electronic votes and secret ballots.

Voting on Search Committee Recommendations: The Tenured Faculty will join with all tenure track faculty and, if relevant, an appropriate representative of the Performance Faculty as determined by the Chair and Executive committee.

Voting on Reappointments for Artists-in-Residence: The tenured faculty will join with an elected representative from the Artist-in-Residence faculty if their instrument area is not already represented on the tenured faculty to decide re-appointments.

Voting on Bylaws Amendments:

A. Changes to the Bylaws must be presented at two Called Meetings of the Department. The requirements for the quorum will be the same as above, but the vote needed to pass Bylaws or amend established Bylaws is 66% (two-thirds) of the voting members.

B. Voting on amendments can occur at the first meeting, after which amendments will be incorporated into the document by the Bylaws Committee. The revised draft will be offered online to all the members for comments for a period of three weeks, after which a finalized draft will be posted for at least a week prior to the second meeting. At the second meeting, the Bylaws Committee will answer questions about the finalized draft and members can discuss any relevant issues. Voting on the full Bylaws as amended shall take place after the second meeting. As is the case with all Departmental voting, a quorum is required for discussion of amendments and for a Bylaws ratification vote to be held. Amendments may be proposed and voted upon in the first meeting by any means mutually agreed upon by the voting body. After the first meeting, if there are no amendments and/or no further discussion required, an electronic vote can replace the second meeting. Otherwise, electronic voting will occur after the second meeting. A ratification vote requires 66% of the entire voting faculty.

Article VII DEPARTMENTAL COMMITTEES

Standing Committees: members are appointed by the Chair in consultation with relevant faculty. All committees will include equitable faculty representation from both HTE and Composition, Performance faculty, and additional members as specified in the list

below. All members of the committees have full voting privileges. The Chair is ex officio on all Standing Committees, and should be informed of meeting times. Minutes from the meetings should be circulated to all members of the committee and voting will be by a show of hands, unless any committee member requests a secret ballot.

There are four Standing Committees:

1. Graduate Studies Committee (see Article IV, B)
2. Undergraduate Studies Committee (see Article IV, C)
3. Performance Studies Committee (see Article IV, D)
4. Departmental Grievance and Appeals Committee: six members, as per Graduate School Guidelines: one faculty from each area (HTE, Composition, Performance) and three Graduate Students (chosen without faculty interference.)

Ad hoc committees:

Search Committees are appointed by the Chair in consultation with the faculty. A search committee should be populated by faculty with expertise in the area of the position. Each search committee should have a student member with relevant expertise; the student member has full voting privileges on committees involving performance or composition faculty. See Appendix III for details on Search Procedures.

Additional ad hoc committees are appointed by the Chair on an as-needed basis. These committees might be dedicated to strategic planning, curriculum review, and other such matters of importance to the Department. They should include representative faculty and student membership as warranted.

The Bylaws Committee

This committee will convene on a six-year basis, consisting of membership appointed by the Chair in consultation with Faculty. They will consider changes to the Bylaws based on the needs of the Department, and current best practices.

Operational committees:

Operational committees do the routine business of the Department and are formed by the Chair. See appendix IV for examples of operational committees.

Article VIII STUDENT GOVERNANCE

1. GRADUATE STUDENT COMMITTEES

The Chair shall appoint a faculty member to act as Graduate Student Liaison (GSL). That faculty member will be responsible for convening the graduate students during the first week of school, and facilitating elections by the student body. They will be available to graduate students on a regular basis, and act as a liaison between the students, the Chair, and relevant committees in matters of importance to graduate students, especially touching upon quality of life within the Department. The GSL will encourage the graduate students to form two committees:

1. **Graduate Music Student Committee (GMSC).** This committee will work with the GSO through their senator, with the GSL, and with their fellow students. It will meet regularly, elect officials according to its needs, and organize events such as parties after SBSO concerts. It can apply for funding to the GSO or to the Chair.
2. **SBSO Orchestra Committee.** This committee will work with the Executive Director of SBSO and the concert manager on issues of Orchestra life. It will provide feedback on conductors, and make suggestions for future engagement of conductors. It will hear complaints from members of SBSO and make sure these concerns are heard by the appropriate committees, by the Executive Director or the Chair. It will elect members and officers of their committee during the first week of SBSO in the school year.

2. UNDERGRADUATE STUDENT COMMITTEE

The Undergraduate Program Director will convene an undergraduate committee drawn from music majors and meet with the members of the committee as requested to answer questions about student life, orchestra, or issues arising from concerns of the undergraduate population.

Undergraduate Student Committee: Membership will consist of undergraduate students enrolled as music majors or music minors, and will have as its faculty liaison the Undergraduate Program Director.

ARTICLE IX PROCEDURES FOR ELECTION OF THE CHAIR

The Chair is elected for a three-year renewable term to serve as the Department's leader, chief administrative officer, chief academic officer, and representative to the higher administration. The procedures for Departmental selection of a Chair are:

Nominations

1. The current Chair (or the Dean if the current Chair is unable or unwilling) designates a three-person committee of faculty to receive nominations. The Chair of this Nomination Committee shall be a tenured faculty member who is not a potential nominee. No more than one person from any branch (Composition, HTE, and Performance) of the Department shall be assigned to this committee.
2. The Chair of the Nomination Committee shall issue a call for nominations to all Department faculty and staff, to be submitted by an appropriate deadline. The only restriction on nominations will be that nominees must be full-time, tenured members of the Department.
3. After receipt of the nominations, the Chair of the Nomination Committee (NC) will communicate with the nominees to determine if they are willing to be considered. The NC Chair will communicate the results of this process to the Department Chair, or as appropriate the Dean. If no one is willing to serve, further steps will be taken to identify a Chair from among current tenured faculty in Music.

Selection

1. Upon constitution of a slate of candidates, the Department shall convene for a Called Meeting to discuss its choice for Chair. The meeting will include all those normally entitled to vote in Department Meetings.
2. Those who are nominees may be present for initial exchange of ideas, but will leave during the central discussion and vote.
3. Those present at the meeting shall vote by secret paper ballot, and those unable to be present at the meeting will vote electronically upon receipt of a transcript of the meeting.
4. The recommendation of the Department will be communicated to the nominees. The current Chair (or Chair of the NC) will communicate the Departmental recommendation to the Dean. If the Dean accepts the nomination, they will communicate the recommendation to the Provost.

Appendices

The following appendices spell out specific procedures in more detail. The appendices are not part of the Bylaws and proposals for change may be considered during regular Departmental meetings and according to the regular procedures of the Department.

Appendix I. Reappointment, Promotion and Tenure for Full-Time Tenured and Tenure Track Faculty

Recommendations for reappointment, promotion, and tenure will be considered by the Tenured Faculty in accordance with SUNY Policies and the Procedures of the College of Arts and Sciences Promotion and Tenure Committee.

Appendix II. Reappointment for Artists-in-Residence and Ensemble Directors

Artists-in-Residence and Ensemble Directors are reviewed every year for the first three years of employment, and then if employment continues, every three years thereafter.

Artists-in-Residence and Ensemble Directors are notified by the Department Chair of the review at the beginning of the academic year in which the review takes place, and they are asked to provide supporting documents for the review.

1. The Department Chair appoints a Review Committee of two tenured faculty members. The Committee reviews:
 - a) professional accomplishments
 - b) teaching
 - c) departmental and university service
2. The Review Committee report is forwarded to the Tenured Faculty—plus one Artist in Residence invited to the meeting, if there are no tenured faculty within the area or instrument family of the candidate—for consideration. Acting upon the report and recommendation of the Review Committee, the Tenured Faculty (plus guest if applicable) make a decision regarding reappointment.
3. The Chair of the Review Committee confers with other members and writes a report with a recommendation.
4. The Review Committee report is forwarded to the Tenured Faculty for consideration. Acting upon the report and recommendation of the Review Committee, the Tenured Faculty make a decision regarding reappointment.

Appendix III.

Search Committees & Faculty Hiring Procedures

Voting members of the Department confer—by an in-person meeting if possible—to discuss hiring needs and decide on a general profile for the new hire or hires. Based on the profile agreed on by Department Faculty, the Chair makes a request to the Dean and, upon approval, names a Search Committee composed of at least three faculty members—

at least one of whom is tenured—and a graduate student . Graduate members of Search Committees have voting privileges during Search deliberations in accordance with practices designed by each discipline. (For example, during searches for members of the performance faculty, student members have full voting rights. On HTE searches, students do not.)

The Committee and the Search

1. The Department Chair will select the Chair of the Search Committee (SC).
2. Except in cases of necessity, the Department Chair should not serve on the Search Committee.
3. Acting on the general profile as determined at the Department Meeting, the Search Committee creates a specific job description and circulates it to the appropriate Area Faculty before posting.
4. The Search Committee is responsible for applicant review, the organization of any preliminary interviews (e.g. Skype interviews), as well as campus visits. The Search Committee chair sends information about candidate visits and the schedule of events at least two weeks before the scheduled event. The on-campus interview should include: an extended meeting with the search committee, a meeting with the Chair and the Dean's office, a meeting with students, a professional presentation of work as is appropriate to the area, and for all faculty positions, examples of teaching ability: for instance, a class, seminar, lesson or master class.
5. Once the on-campus interviews are complete, the Search Committee meets to make a recommendation and the SC Chair writes up a report on the search. The report is sent to the Chair who then circulates it to the Faculty listed below.
6. The Tenured Faculty, faculty on the tenure track, an area representative (when necessary), and the part-time representative will meet to discuss the recommendation and vote to accept, reject, or accept with modifications the recommendation of the Search Committee. Members participating electronically in the meeting will be considered in-person. Absentee members of this combined committee will be provided with confidential materials, and can vote electronically after perusal. Voting will conclude within 24 hours of the meeting.
7. If the SC recommendation is accepted, then the Department Chair works with the SC Chair to send a report to the College AA/EEO Committee. If approval is given by the AA/EEO committee, then the Department Chair contacts the chosen candidate and begins negotiation.
8. If hiring negotiations are successful, the SC Chair contacts the candidates interviewed on campus and informs them of the result. The SC Chair also sends out electronic notification (through the online application system) to all position applicants that the search has been completed.

APPENDIX IV—Operational Committees

All committees are appointed by the Chair, in consultation with relevant faculty. All committees will include equitable faculty representation from both HTE and

Composition, Performance, and additional members as specified in the list below. All members of the committees have full voting privileges. The Chair is ex officio on all committees, and should be informed of meeting times.

As of 2019, the regularly-constituted committees of the Department are as follows:

1. Library: students members include one graduate and one undergraduate.
2. Equipment: student members include one graduate and one undergraduate.
3. Concert Committee: Concert Manager, Representative of the Staller Center, and one graduate student in performance.
4. Fundraising
5. Community Music Programs Executive Committee: Director of Community Music Programs.
6. SBSO Steering Committee: Executive Director of the SBSO, and including representatives from all performance areas except keyboard.
7. Publicity/Website: Concert Manager convenes and chooses student members as appropriate in consultation with the Chair.
8. Colloquium/Master Class Committee
9. Contemporary Music Committee
10. Commencement Committee
11. Baron Prize Committee (Faculty internal committee; there is also an external committee)
12. Department Awards/Grants Committee
13. SBSO Excuse Committee