Complaint Procedure For Allegations Of Discrimination

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For more information:
Office of Institutional Diversity & Equity (OIDE)
Stony Brook University
Administration Building 201
Stony Brook, NY 11794-0251
(631) 632-6280 Phone
(631) 632-9428 Fax
oide@stonybrook.edu

Updated May 1, 2018
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Complaint Procedure for Allegation of Discrimination

I. Introduction

Stony Brook University (including Stony Brook Medicine, Long Island State Veterans Home, and all other Stony Brook University facilities and programs), referred to herein as the “University,” has a longstanding commitment to equal employment and educational opportunity, and to creating and maintaining workplace, educational, and recreational environments that are safe and accessible, and free of all forms of discrimination.

As part of the University’s effort and consistent with SUNY policy and Federal and State law, the University’s Office of Institutional Diversity and Equity has published this Complaint Procedure for Allegations of Discrimination (Complaint Procedure) for the prompt, effective and impartial investigation of the following violations of University policy:

1. Discrimination on the basis of race, sex, sexual orientation, gender identity or expression, religion, age, color, creed, national or ethnic origin, disability, marital status, familial status, pregnancy, genetic predisposition, criminal convictions, domestic violence victim status, and veteran or military status and all other protected classes under federal or state laws. Harassment on the basis of any protected category is discriminatory harassment and is a form of discrimination.

2. Sexual Misconduct, which is a form of discrimination on the basis of sex, gender and/or gender identity and includes, but is not limited to: Discriminatory Harassment and Sexual Harassment, Non-Consensual Sexual Contact, Non-consensual Sexual Intercourse and/or Penetration, Non-consensual Physical Violent Contact During Sexual Contact, Sexual Violence or Assault, Domestic Violence, Dating Violence and Stalking.

3. Violations or irregularities in the EEOC Search and Selection Process.

4. Retaliation against any individual for filing a discrimination complaint or participating in any investigation under the jurisdiction of OIDE. Retaliation against an individual who files a Complaint or participates in an investigation is a form of discrimination.

The above allegations, if substantiated, constitute prohibited conduct and a violation of the Stony Brook University Policy Manual, the Code of Student Responsibility and/or the Stony Brook University Non-Discrimination Statement.

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1 This Complaint Procedure has been written in compliance with Stony Brook University Policy, SUNY Policy, SUNY Research Foundation Policy, Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Americans with Disabilities Act, the Rehabilitation Act of 1973, New York State Human Rights Law, New York State Human Rights Law, New York State Education Law § 129B and all other applicable federal and state laws.

This document is provided for informational purposes only. It is not intended to be interpreted or relied upon as legal advice. Anyone seeking or requiring legal advice should consult an attorney.

2 Refusal to provide or inadequate provision of a reasonable accommodation to otherwise qualified disabled individuals or inaccessible facility(s) is a form of disability discrimination under the Americans with Disabilities Act and a violation of Stony Brook policy. Initial requests for accommodation should be made to the applicable Human Resources (HR) office (for employees) or the Disability Support Services (DSS) (for students). Initial concerns about facility access should be made the applicable Building Manager or FIXIT. Please use the OIDE Complaint Intake Form found in Appendix C to file a complaint if you do not receive a satisfactory response after following these processes. Contact information for the various HRs, DSS and FIXIT can be found in Appendix D.
Prohibited conduct and important terms (highlighted in bold throughout) are outlined in more detail in the definitions provided in Appendix B.

Stony Brook University shall make reasonable efforts to investigate and address instances of discrimination of which it becomes aware, at times in the absence of a complaint or cooperation of a Complainant. Please note, however, that OIDE’s ability to conduct an exhaustive investigation may be limited in cases where OIDE is unable to identify an alleged victim of discrimination or the Complainant refuses to or fails to participate in the investigation.

II. Applicability of Complaint Procedure

This Complaint Procedure may be used by any University student and/or employee or any third-party individual outside the University community, including, but not limited to guests, visitors, vendors and volunteers who are participating in a University-sponsored program or affiliated activity. If you consider yourself to be or have been a target of discrimination or harassment at any University-related facility, program, activity or event you may file a complaint with the Office of Institutional Diversity and Equity under this Complaint Procedure.

Employee grievance procedures established through negotiated contracts, academic grievance review committees, student disciplinary grievance boards, and any other procedures defined by contract will continue to operate as before.

This Complaint Procedure is intended to balance the rights of those bringing complaints of discrimination [the Complainant(s) or Reporting Individual(s)] with those against whom such claims are brought [the Respondent(s)].

III. The Office of Institutional Diversity and Equity (OIDE)

OIDE is charged with promoting the University’s commitment to equal employment and educational opportunity. Part of this role is the equitable investigation of alleged incidents of discrimination. OIDE is a neutral fact-finding office. OIDE investigators are trained in conducting investigations into discrimination-based complaints. Both parties will have the opportunity to offer relevant information in support or defense of an allegation for the investigator’s consideration. OIDE does not advocate on behalf of any party to a complaint - we represent the University’s principles of equal opportunity, nondiscrimination, diversity and equity.

A. Title IX Office

OIDE serves as the University Title IX Office and the OIDE Director serves as the Title IX Coordinator. As Title IX Coordinator, the OIDE Director oversees investigations filed under this Complaint Procedure.

B. ADA Office

OIDE serves as the University ADA Office and its Director serves as the ADA Coordinator.

1. Requests for Accommodation should be brought to the appropriate Human Resources (for employees) or Disability Support Services (DSS) office (for students) to begin the Accommodation Process.

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3 These documents are available on-line for your reference:
University Policy Manual: https://www.stonybrook.edu/policy/
Code of Student Responsibility: http://studentaffairs.stonybrook.edu/ucs/conduct/conduct.html
Non-Discrimination Statement and Notice of Title IX Non-Discrimination: https://www.stonybrook.edu/commcms/pres/from_president/message_011917.php
2. Concerns regarding an inaccessible or non-compliant facility should be brought to the attention of the applicable Building Manager or FIXIT.

3. Complaints regarding the Accommodation process or initial response to concerns regarding inaccessibility to University facilities should be brought to this office.

Please see Appendix D for contact information regarding requesting an Accommodation or reporting an accessibility concern to FIXIT - https://www.stonybrook.edu/fixit/ or the appropriate Building Manager. Names and contact information for building managers should be posted in the building lobby.

IV. Jurisdiction

The University will investigate any alleged acts of discrimination of which it becomes aware. Based on information received by the OIDE, the OIDE Director or designee may exercise his/her own discretion and initiate an investigation into any alleged incident of discrimination in the presence or absence of an official complaint.

Depending on the circumstances, allegations of discrimination may be referred to and/or investigated concurrently by OIDE and other University offices, including Employee and Labor Relations (“Labor Relations”) and the Office of University Community Standards (UCS). For example in cases where non-sexual misconduct discrimination is alleged against a student, UCS may take the lead and consult with OIDE as necessary throughout the process.

If at any time during the course of investigating a complaint the OIDE Director or designee determines that a complaint is not within the jurisdiction of the office, the complaint and Complainant and/or the Reporting Individual shall be referred to the appropriate office and the matter shall be considered concluded by OIDE.

The OIDE Director or designee may determine that a specific complaint is of such a serious nature that the matter must be referred immediately to another University office, including, when necessary due to the existence of an on-going threat to the University community, the University Police Department (UPD).

V. Filing a Complaint

A complaint regarding an incident of discrimination at any University-related facility, program, activity or event may be filed with OIDE by any member of the University community or a third-party in writing using the form included in this Complaint Procedure, on-line using OIDE’s on-line complaint forms or by appointment. Although written complaints are not required, OIDE may request complainants to submit a written complaint to better ensure documentation of the complaint and a full and fair investigation of the facts. The included form in Appendix C can be submitted in person at the OIDE office, via email, fax or US mail. You may also file a written complaint electronically 24 hours a day 7 days a week at www.stonybrook.edu/reportit. If you require assistance completing this form or filing a complaint in writing, please contact OIDE for assistance.

If you continue to experience on-going discrimination after filing a report, including retaliation, please report this to OIDE promptly. If at any time you feel unsafe for any reason, contact University or local police immediately.

Please see contact information for filing a complaint below:

A. Office of Institutional Diversity and Equity (OIDE)

201 Administration Building
Stony Brook University
Stony Brook, NY 11794-0251
(631) 632-6280 Ph / (631) 632-9428 Fax
oide@stonybrook.edu – non-sexual misconduct complaints
Complaints may be filed against any member of the University community or any third-party who is participating in a University sponsored program or affiliated activity. Please note, however, that the University may only have limited jurisdiction over third-parties. (i.e. Respondents who are not employees or students of the University). This may limit the action or actions that the University may take against such parties.

B. Time Limits

In the interest of ensuring a safe and welcoming environment at University facilities and University sponsored programs or affiliated activities there is no time limit which bars the reporting of an incident of alleged discrimination. Note, however, that the more time that lapses between the incident and the investigation the more difficult it will be for the University to obtain complete and accurate witness statements and other information to address the complaint.

C. Supervisory Responsibility

Complaints or concerns that are reported to, or act(s)/conduct that is observed by an administrator, manager or supervisor involving an alleged act of discrimination, should be promptly referred to OIDE for appropriate action. All other employees are also encouraged to make such reports to OIDE or a Deputy Title IX Coordinator.

D. Sexual Misconduct Complaints

All individuals reporting incidents of sexual misconduct will be informed by OIDE of their options and resources. Reporting Individuals and complainants will be provided information describing their rights, available options, including pursuing a criminal complaint with local or state law enforcement and/or pursuing the University’s investigation and disciplinary process and/or pursuing both options at the same time. A list of available resources, including counseling services, medical services, and other on and off campus community resources will also be provided. This information and assistance will be made available whether or a complaint is made, contemplated or even possible. Many of these resources are included as Appendix D.

1. Right to Report to the University or Law Enforcement or Not to Report: Individuals who are victims of domestic violence, dating violence, stalking, or sexual assault have the right to make a report to University Police, local law enforcement and/or state police, or choose not to report; to report the incident to Stony Brook University, to be protected by the University from retaliation for reporting an incident and to receive assistance and resources from the University.

2. Student Drug and Alcohol Amnesty Policy: In recognition of the importance of the health and safety of every Stony Brook University student and to encourage students not to hesitate to report any incident of sexual misconduct out of fear of the possible consequences for their own use of drug or alcohol use in violation of the Student Code of Responsibility, students acting in good faith that disclose any incident of domestic violence, dating violence, stalking, or sexual assault to Stony Brook University officials or law enforcement will not be subject to action for violations of alcohol and/or drug use policies occurring at or near the time of the reported incident. For more information, please see section VII.C.3. Amnesty of the University Code of Student Responsibility at: http://studentaffairs.stonybrook.edu/ucs/docs/universitystudentconductcode.pdf.
E. Interim Measures

Interim measures, such as a “No-contact Directive,” or housing restriction and/or reassignment, may be available as appropriate, during an investigation if the either or both parties live and/or attend class on-campus.4

OIDE staff may work with the Office of University Community Standards (UCS) or Employee and Labor Relations (Labor Relations) to issue a “No-contact” directive as appropriate and/or may refer the parties to the UCS or Labor Relations for assistance with making such arrangements. Any party may request a prompt review, reasonable under the circumstances, of the need for and terms of any interim measure, including potential modification and are permitted to present relevant information in support of his or her request.

F. Conflict of Interest

Any information concerning factors that could prejudice the outcome of an investigation or an objective evaluation of the relevant information in support or defense of an allegation should be brought to the attention of the OIDE Director immediately. In the event that a conflict of interest arises, the University will take necessary measures which may include reassignment of the investigation to another investigator or investigators. If an OIDE staff member is the Respondent, the matter may be referred to the President or his/her designee. If the President is the Respondent, the OIDE will refer the complaint to the Office of General Counsel.

G. Privacy versus Confidentiality

Stony Brook University offices and employees who cannot guarantee confidentiality will maintain your privacy to the greatest extent possible. The information provided to OIDE or any other non-confidential resources will be relayed only as necessary for the OIDE or other applicable University Official to investigate and/or seek a resolution as required under Federal and State law.

OIDE staff conducts its investigation in a confidential manner to the extent practicable and/or permitted by law. Note, however, that the OIDE’s fact-finding may also be utilized by other offices, including, but not limited to, Labor Relations (as consistent with the collective bargaining agreements) or the Office of University Community Standards.

The parties and witnesses are expected to cooperate fully in the investigation, and respect and preserve the integrity of the investigative process and the privacy of all parties.

H. Obligation to Investigate

If a student discloses an alleged incident of sexual misconduct to a non-confidential employee that disclosure may be reported to the Title IX Coordinator whether or not the student requests confidentiality. Certain Stony Brook employees, designated as responsible employees, are required to report incidents of sexual misconduct.

If the Title IX Coordinator becomes aware of an incident of sexual misconduct, Stony Brook may be required to investigate. The Title IX Coordinator may not be able to honor a request not to investigate or for confidentiality if failure to investigate does not adequately mitigate a potential risk of harm to the reporting individual or other members of the community. The Title IX Coordinator must weigh the request against Stony Brook’s obligation to provide a safe, welcoming and non-discriminatory environment. Factors used to determine whether to or not to honor a request for confidentiality or not to investigate include (but are not limited to):

1. whether the respondent has a history of violent behavior or is repeat offender;
2. the increased risk that the respondent will commit additional acts of violence;

4 For more information on Interim Measures please see the Code of Student Responsibility VII.D3. available on-line at https://www.stonybrook.edu/commcms/studentaffairs/ucs/conduct.php
3. whether the accused used a weapon or force;
4. whether the reporting individual is a minor;
5. whether the University has other means to obtain evidence such as security footage;
6. and whether available information reveals a pattern at a given location or by a particular group.

Stony Brook may provide interim measures or other assistance to a reporting individual regardless of whether that individual consents to an investigation.

If an individual discloses information through a public awareness event such as candlelight vigils, protests, or other public event, Stony Brook is not obligated to begin an investigation based on this information.

VI. Procedures for Investigating Complaints

This Complaint Procedure provides an outline of the process for investigating complaints. A flow chart depicting this process can be found in Appendix A.

A. Overview

The review and investigation process follows the outline below:

1. Receipt of inquiry, report or complaint.
2. Initial Complainant Interview
3. Conduct Comprehensive investigation (if indicated following preliminary review).
4. Determination: Refer for appropriate administrative action or conclude matter.

B. Time Frame

Absent extenuating circumstances the investigation process, from receipt of a complaint through determination is expected to take place within ninety (90) calendar days from the University's receipt of the complaint. Note however, the period of time required to take in an initial inquiry, report or complaint from the initial interview process through the conclusion of the investigation and resolution, may be impacted by various factors, such as the complexity of the case, immediate availability of parties, witnesses and other information in support or defense of an allegation, on-going criminal investigations, etc. Therefore the time frame may exceed ninety (90) days.

C. Expectations

The University’s procedures are not designed to replicate a judicial process. The following outlines OIDE’s expectations of the parties:

1. The parties are expected to meet with OIDE staff as needed and requested;
2. The parties shall be prohibited from using audio or video recording devices at any time;
3. OIDE will provide the parties with periodic updates, as deemed appropriate and/or necessary;
4. At the conclusion of the investigation, OIDE will provide the parties with written notice of whether the complaint has or has not been substantiated.

More information regarding complaints with student respondent(s), including an outline of the hearing board or review panel process is available in the University Code of Student Responsibility which can be found at:
http://studentaffairs.stonybrook.edu/ucs/docs/universitystudentconductcode.pdf
D. Advisors

1. Advisors, advocates and representatives of either party may not participate at any meeting convened by OIDE. OIDE may allow an advisor, advocate or representative to attend and observe an interview or meeting at OIDE’s discretion.

2. The parties are expected to communicate with OIDE directly, not through any advisor, advocate or representative, including legal counsel. Exceptions may be made at OIDE’s discretion, such as in cases where a translator or an accommodation for a disability is necessary or when a language barrier exists.

E. Process

1. Receipt of Inquiry, Report or Complaint
   a. Review the allegation(s);
   b. Confirm OIDE’s jurisdiction over the matter and that OIDE is the appropriate University office to address the allegation(s);
   c. Determine whether complaint merits further review and an investigation is required, assign investigator as appropriate;
   d. Determine if any extraordinary procedures such as interim measures should be implemented to prevent any potential on-going discrimination and ensure the safety of the parties and the University community; and
   e. Relay information to other offices, such as Employee and Labor Relation and University Community Standards (as necessary).

2. Conduct Initial Complainant Interview: The OIDE staff will ask the Reporting Individual and/or Complainant to participate in an initial intake interview, the goals of which will be the following:
   a. Review the completed Complaint Intake Form. The Complainant should complete this form prior to the intake interview. Please contact OIDE if you require assistance completing this form.) (See Appendix C);
   b. Discuss and clarify the allegations;
   c. Identify relevant witnesses and any other person potentially impacted by alleged discrimination;
   d. Review OIDE complaint investigation process;
   e. Review the University’s policy prohibiting retaliation;
   f. Review OIDE’s privacy versus confidentiality policy in on-going investigations;
   g. Advise Complainants of their right to also contact University and or local and or state police at any time if they are concerned that there has been a violation of the penal law; and
   h. Provide information regarding rights and resources that are available, including interim measures if applicable.
3. **Comprehensive Investigation**: If it is determined that an investigation is necessary, OIDE will begin the neutral fact finding process. All **parties** and identified and relevant **witnesses** will be contacted and given the opportunity to make statements and submit relevant and available information in support or defense of an allegation. During the investigation, the OIDE staff will:
   a. Schedule an interview with the **Respondent**;
   b. Review all University records that concern the complaint;
   c. Interview identified, relevant and available **witnesses**;
   d. Review statements provided by **Reporting Individual** and/or **Complainant**, **Respondent** and any other identified, relevant and available **witnesses**; and
   e. Collect and review other relevant and available information in support or defense of an allegation

4. **Determination**: At the conclusion of the investigation, OIDE will make a determination and contact the **parties** in writing as to whether or not there was a violation of University policy based upon the relevant and available information in support and defense of an allegation. If violation of University policy is found:
   a. **For Student Respondents** – the OIDE may refer the matter to the Office of University Community Standards for appropriate action (if any) under the applicable Code of Student Responsibility.
   b. **For Employee Respondents (including student employees)**: OIDE may refer the matter to the **Respondent’s** supervisor, the Office of Labor Relations, or any other pertinent administrative offices for further action, as appropriate.

If OIDE determines that insufficient information of a policy violation was found OIDE will notify the **parties** in writing of that determination and the matter will be considered closed.

Upon concluding its investigation, OIDE will ensure that steps will be taken to prevent **discrimination** and harassment, to prevent the reoccurrence of **discrimination** and harassment, and to remedy the discriminatory effects on the **Complainant(s)** and others, if appropriate.

5. **Appeal**: There is no right of appeal from the findings of an investigation conducted by OIDE.

**F. Evidentiary Standard**

The evidentiary standard applied in all OIDE investigations is the “preponderance of the evidence” standard. Put another way it means that it is determined to be more likely than not that any alleged violation of University policy occurred. “Preponderance” means the balance of more convincing information in support or defense of an allegation taking into account its probable truth or accuracy - not simply the weighing the volume of total information in support or defense of an allegation.

**G. Respondent’s Refusal to Cooperate**

If an identified **respondent** refuses to cooperate and/or respond in a timely manner to requests for an interview regarding allegations of **discrimination**:
**Employees:** OIDE may take any action it deems necessary and appropriate to address the situation including foregoing completion of an investigation and refer the matter to Labor Relations, as appropriate.

**Students:** OIDE may forego completion of an investigation and refer the matter to the University Community Standards Office and/or Student Affairs, as appropriate.

**Third-Party:** OIDE may not have jurisdiction over third-party respondents and will, as necessary, refer the matter to University office(s) able to take steps necessary to prevent any further or on-going discrimination, including University Police.

**H. Complainant’s Inaction, Failure to Pursue or Withdrawal**

During an investigation, if a complainant declines to cooperate with OIDE or notifies OIDE that they no longer wish to pursue a complaint, OIDE may consider the matter closed and may take no further action, with appropriate notification to the parties. OIDE also reserves the right to continue its investigation, regardless of complainant cooperation or involvement.

**VII. Other Available Options**

**A. On-Campus and Off-Campus Resources**

Various on-campus and off campus resources are available to assist individuals who have been affected by discrimination. Services offered may include counseling, health care, mental health care, victim advocacy, legal assistance, visa and immigration assistance, student financial aid services, class scheduling and housing assistance, among others. A list of these offices and organization is included as Appendix D. Resources and assistance may be available whether or not a complainant chooses to participate in the investigative or disciplinary process.

**B. Law Enforcement**

This Complaint Procedure does not deprive a complainant of the right to report any alleged discrimination to any appropriate law enforcement agency, including the Stony Brook University Police, New York State Police, Suffolk County Police or any other applicable federal, state or local law enforcement agency if they believe there may have been a violation of the penal law. Any questions about whether a specific incident violates the penal law should be directed to law enforcement, the District Attorney or competent legal counsel.

The University will comply with law enforcement requests for cooperation, and such cooperation may require the campus to temporarily delay the fact-finding aspect of an investigation while the law enforcement agency is in the process of gathering evidence. The University will resume its investigation as soon as it is notified by the law enforcement agency that it has completed the evidence gathering process. The University will implement appropriate interim steps during the law enforcement agency's investigation period to provide for the safety of the victim(s) and the campus community, as described in Section V.E. Interim Measures.

**C. External Agencies**

This Complaint Procedure does not deprive a complainant of the right to file a complaint with outside enforcement agencies, such as the New York State Division of Human Rights, the United States Equal Employment Opportunity Commission, the Office for Civil Rights of the United States Department of Education and the Office of Federal Contract Compliance of the United States Department of Labor. The complainant is not required to pursue the University’s internal Complaint Procedures before filing a complaint with a state or federal agency. If the complainant chooses to pursue the University’s internal Complaint Procedure, the complainant is free to file a complaint with the
appropriate state and/or federal enforcement agencies at any point in the process, subject to applicable time
limitations. It is important to note that filing an internal complaint pursuant to this Complaint Procedure does not
extend the time limits established by state and federal enforcement agencies. A list of state and federal enforcement
agencies are listed in Appendix D.

Upon filing with an external agency, the University internal complaint may be referred to the Office of General
Counsel for review, defense or, if deemed appropriate, mediation, conciliation, or settlement with the external
agency, or such other actions as may be in the interests of the University, including the termination of the internal
process.

_To file a complaint pursuant to this Complaint Procedure, request assistance or for additional information, please contact:_

For additional information, visit the OIDE website at: www.stonybrook.edu/oide

To file a complaint on-line please go to: https://www.stonybrook.edu/reportit

Office of Institutional Diversity and Equity (OIDE)
Email: OIDE@stonybrook.edu
Phone: 631-632-6280
Fax: 631-632-9428
West Campus Office – by appointment only
201 Administration Building
Stony Brook, NY 11794-0251

East Campus Satellite Office – by appointment only
University Hospital - Level 5, Room 624

To directly contact the Director of OIDE:
Marjolie Leonard
Senior Director, Title IX and ADA Coordinator
The Office of Institutional Diversity and Equity
Email: marjolie.leonard@stonybrook.edu
Phone: 631-632-6280
201 Administration Building
Stony Brook, NY 11794-0251
Appendix A

OIDE Complaint Investigation Process

1. Review Inquiry, Report or Complaint

   Review allegations(s).
   Assign investigator as appropriate.
   Implement Interim Measures, as appropriate.
   Contact other offices as appropriate (ex. Employee and Labor Relations or University Community Standards).

2. Initial Complainant Interview

   Review allegation(s).
   Identify relevant witnesses and other available and relevant information in support of the allegation.
   Review OIDE process and applicable Stony Brook University policies.
   Review rights of parties and resources available.

3. Comprehensive Investigation

   Interview and review allegations with Respondent(s).
   Interview relevant and available witnesses.
   Review other relevant information in support or defense of allegation(s).

4. Determination

   Substantiated allegation:
   - Employee Respondent – refer to Employee and Labor Relations and/or Human Resources.
   - Student Respondent – refer to University Community Standards.
   - 3rd party Respondent- refer to another office as appropriate.
   Unsubstantiated allegation - OIDE closes case.

Notice of Determination to Both Parties
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Appendix B
Definitions

For purposes of this Complaint Procedure the following are defined as:

**Consent or Consensual**
Affirmative consent is a knowing, voluntary, and mutual decision among all participants to engage in sexual activity. Consent can be given by words or actions, as long as those words or actions create clear permission regarding willingness to engage in the sexual activity. Silence or lack of resistance, in and of itself, does not demonstrate consent. The definition of consent does not vary based upon a participant’s sex, sexual orientation, gender identity, or gender expression.

1. **Non-consent / Limitations of Consent**
   a. Consent to any sexual contact or any specific sexual act cannot be given if an individual is under the age of 17.
   b. Consent to any sexual act or prior consensual sexual activity between or with any party does not necessarily constitute consent to any sexual act.
   c. Consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with any other person.
   d. Consent is required regardless of whether the person initiating the act is under the influence of drugs and/or alcohol.
   e. Consent cannot be given when a person is incapacitated, which occurs when an individual lacks the ability to knowingly choose to participate in sexual activity. Incapacitation may be caused by:
      (i) A physical or mental condition, infirmity or disability that limits informed decision making;
      (ii) The lack of consciousness or being asleep;
      (iii) Being involuntarily restrained; or
      (iv) If an individual otherwise cannot consent.
   f. Depending on the degree of intoxication, someone who is under the influence of alcohol, drugs, or other intoxicants (whether voluntary or involuntary) may be incapacitated and therefore unable to consent.
   g. Consent cannot be given when it is the result of any coercion, intimidation, force or threat of immediate or future harm.
      (i) Coercion is the use of an unreasonable amount of pressure to engage in sexual activity. Coercion is more than an effort to persuade entice or attract another person to engage in sexual activity.
      (ii) Intimidation is an implied threat that menaces or causes reasonable fear in another person.
   h. Consent cannot be given when it is the result of the use of physical intimidation to secure compliance with sexual activity.
   i. Intoxication or impairment of the Respondent is no defense to charges of sexual misconduct.
2. **Revocation of Consent**
   a. When consent is withdrawn or cannot be given, sexual activity must stop.
   b. Failure to cease sexual contact promptly in response to withdrawal of consent constitutes prohibited non-consensual sexual contact.

**Complainants**
Any member of the University community who alleges or it is alleged is a victim of discrimination is a Complainant, including individuals who choose not to participate in any investigation into the alleged discriminatory incident or conduct.

**Dating Violence**
Any act of violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim is an act of dating violence. The existence of such a relationship shall be determined based on the victim’s statement and with consideration of the nature and length of the relationship and the frequency of interaction between the persons involved in the relationship. Two people may be in a romantic or intimate relationship, regardless of whether the relationship is sexual in nature; however, neither a casual acquaintance nor ordinary socializing between two individuals in a business or social context shall constitute a romantic or intimate relationship. Dating violence is a form of sexual harassment. Sexual harassment is a form of discrimination. This definition does not include acts covered under domestic violence. Dating violence includes:

**Isolation**: Trying to cut off relationships with other family and friends.

**Emotional abuse**: Humiliating the victim in front of friends, guilt and manipulation if confronted, extreme and persistent jealousy.

1. **Intimidation**: Instilling fear through threatening behavior, verbal aggression, abuse of animals or destruction of property.
2. **Coercion**: Threatening to harm themselves or a third-party if demands are not met or the relationship is ended.
3. **Physical**: Using or threatening to use physically assaultive behavior such as hitting, shoving, grabbing, shaking, slapping, beating, kicking, etc.
4. **Sexual**: Non-consensual sexual touching or non-consensual sexual activity.
5. **Harassment**: Using electronic media (internet, cell phones, texting, and social media) or other means to keep track of the victim.

**Domestic Violence**
Any felony or misdemeanor crime of violence committed by a current and/or former spouse and/or intimate partner of the victim is an act of domestic violence. An intimate partner includes persons legally married to one another; persons formerly married to one another; persons who have a child in common, regardless of whether such persons are married or have lived together at any time, couples who are in an intimate relationships, including but not limited to, couples who live together or have lived together. Domestic violence is a form of sexual harassment. Sexual harassment is a form of discrimination.

**Disability**
A disability is a physical or mental impairment that substantially limits one or more major life activities. This includes people who have a record of such an impairment or are regarded as having such an impairment.

**Discrimination**
Stony Brook University prohibits discrimination on the basis of race, sex, sexual orientation, gender identity or expression, religion, age, color, creed, national or ethnic origin, disability, marital status, familial status, genetic predisposition, criminal convictions, domestic violence victim status, and veteran or military status and all other
protected classes under federal or state laws in the administration of its policies, programs, activities, or other Stony Brook University administered programs or employment, and includes the terms, conditions, and privileges of employment and/or access for students, faculty, and staff. Stony Brook University’s non-discrimination policy affects all employment practices including, but not limited to, recruiting, hiring, transfers, promotions, benefits, compensation, training, educational opportunities, discipline, daily responsibilities and terminations. Discrimination on the basis of sex, gender and/or gender identity includes, but is not limited to: discriminatory harassment and sexual harassment, non-consensual sexual contact, sexual violence or assault, domestic violence, dating violence and stalking.

**Discriminatory Harassment**
Any improper conduct toward a particular individual, individuals, or groups on the basis of one or more of the categories indicated above in the definition of discrimination and which is sufficiently severe or pervasive that it has the purpose and/or effect of:

1. Creating an intimidating, hostile, or offensive work or educational environment for individuals and/or groups; or
2. Unreasonably interfering with the work, academic performance, living environment, personal security, or participation in any University-sponsored activity of individuals and/or groups.

Discriminatory harassment is a form of discrimination, which is prohibited and should be reported.

**Non-consensual Sexual Contact**
Any contact of a sexual nature which is unwanted or unwelcome. Sexual contact with another person without consent is prohibited. Non-consensual sexual contact is a form of sexual harassment. Sexual harassment is a form of discrimination. Non-consensual sexual contact may include but is not limited to:

1. Attempted penetration
2. Brushing up against another in a sexual manner
3. Fondling
4. Grabbing
5. Kissing
6. Pinching

**Non-consensual Sexual Intercourse and/or Penetration**
Any sexual penetration or intercourse that is unwanted or unwelcome is non-consensual sexual intercourse and/or penetration. Non-consensual sexual intercourse and/or penetration is a form of sexual harassment. Sexual harassment is a form of discrimination. Prohibited conduct includes but is not limited to non-consensual:

1. Anal and vaginal penetration and attempted penetration and/or intercourse.
2. Oral sex or attempted oral sex, or the insertion of a foreign object into the vagina, urethra, penis or rectum of another.
3. This also includes what may be referred to as sexual assault, which is also commonly known as “rape,” whether forcible, or non-forcible, “date rape” and “acquaintance rape.”

**Non-consensual Physical Violence Contact During Sexual Contact**
Prohibited conduct includes but is not limited to punching, choking, burning or otherwise intentionally causing serious physical harm without consent of a partner. Non-consensual physical violent contact during sexual contact is a form of sexual harassment. Sexual harassment is a form of discrimination.

**Party or Parties**
The term party or parties refers to the Complainant(s) and/or the Reporting Individual and the Respondent(s) involved in the complaint.
Reasonable Accommodation
A reasonable accommodation is a change to the application process, work or academic environment, or the way things are usually done that allows an otherwise qualified person with a disability to be considered for a position or academic program, to perform the essential functions of a job or academic program or to enjoy equal benefits and privileges of employment or education as are enjoyed by other similarly situated individuals without disabilities and that is effective and does not impose an undue burden on the University.

Reporting Individual
Any member of the University community who reports an alleged incident of discrimination or alleges on-going discrimination is a Reporting Individual. A Reporting Individual may or may not also be a Complainant.

Respondent(s)
Any member of the University community against whom an allegation of discriminatory conduct is made.

Retaliation
Retaliation against an employee, student or any witness who participates in any University investigation is a form of prohibited discrimination. Retaliation is also prohibited against any individual who files a discrimination complaint or participates in a complaint investigation in any manner. Any substantiated act of retaliation may result in sanctions or other disciplinary action as covered University Policy (including the Code of Student Responsibility) and or disciplinary procedures, pursuant to applicable collective bargaining agreements, and applicable policies and procedures.

Sexual Harassment
Sexual harassment is unwelcome sexual advances, unwelcome requests for sexual favors, requests for sexual favors in exchange for some benefit, and/or unwelcome verbal, physical or communicative (verbal, non-verbal and electronic) conduct of an abusive sexual nature which interferes with an individual’s work or academic performance or creates an intimidating, hostile or offensive work or academic environment. Sexual violence is a form of sexual harassment. Sexual harassment occurs when:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of any individual’s employment or education; or
2. Submission to or rejection of such behavior by an individual is used as the basis for employment or educational decisions affecting the individual; or
3. A behavior is sufficiently severe, persistent or pervasive to interfere with an individual’s work or educational performance, or creates an intimidating, hostile, or offensive work or educational environment. Such prohibited conduct includes, but is not limited to, unwelcome sexual communication, touching, and non-consensual sexual contact, including but not limited to sexual touching, intercourse, and violence. Examples of sexual harassment include, but are not limited to:
   a. Comments
   b. Derogatory statements or other verbal abuse
   c. Exploitation
   d. Graphic or sexually suggestive comments about an individual’s attire or body
   e. Graphic or sexually suggestive gestures
   f. Exposing one’s genitals
   g. Inquiries or discussions about sexual activities
   h. Profanities
   i. Sexually suggestive letters or other written materials
   j. Slurs
k. Teasing

l. Touching

**Sexual Misconduct**
Sexual misconduct, which can occur in many forms, is discrimination on the basis of sex and/or gender, and may occur between people of the same or opposite sex, or who identify as LGBTQ, is prohibited and should be reported. Sexual misconduct includes, but is not limited to, sexual harassment in all forms, including non-consensual sexual contact, non-consensual sexual penetration, non-consensual violent contact during sexual contact, dating violence, domestic violence and stalking.

**Stalking**
The term stalking means intentionally engaging in a course of conduct, directed at a specific person, which is likely to cause a reasonable person to fear his or her safety or the safety of others or cause that person to suffer substantial emotional damage. Examples include, but are not limited to, repeatedly following such person(s), repeatedly committing acts that alarm, cause fear, or seriously annoy such other person(s) and that serve no legitimate purpose, and repeatedly communicating by any means, including electronic means (cyberstalking), with such person(s) in a manner likely to harass, intimidate, annoy, or create a nuisance or alarm.

**Third-party**
Third-party refers to individuals outside the University community including, but not limited to, visitors, guests, volunteers, and/or vendors at University-related facilities, programs, activities or events.

**University Community**
The University Community includes, but is not limited to, employees and students of Stony Brook University.

**Witness or Witnesses**
An individual who has direct knowledge of or regarding the allegation.
Appendix C

OIDE Complaint Intake Form

COMPLETE THIS FORM ON-LINE

Your Information – Please complete the following:

<table>
<thead>
<tr>
<th>Name:</th>
<th>SBUID:</th>
</tr>
</thead>
</table>

Home Address:

<table>
<thead>
<tr>
<th>Street</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

Daytime Phone:

- □ Work
- □ Home
- □ Cell

Evening Phone:

- □ Work
- □ Home
- □ Cell

May we contact you at work?

Please identify your relationship(s) to the University:

- □ State
- □ RF
- □ Foundation
- □ Resident
- □ Grad Student
- □ Undergrad
- □ Applicant

- □ Third-Party (please explain):
- □ Other (please explain):

If you are an employee, please complete the following:

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Date of Hire:</th>
</tr>
</thead>
</table>

Department

<table>
<thead>
<tr>
<th>Supervisor Name / Job Title:</th>
<th>Union (if applicable):</th>
</tr>
</thead>
</table>

OPTIONAL - Complete any categories below that may be relevant this complaint:

<table>
<thead>
<tr>
<th>Race/Ethnicity:</th>
<th>Religious Affiliation:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sex/Gender:</td>
<td>Nature of Disability:</td>
</tr>
<tr>
<td>Military Status:</td>
<td>Marital Status:</td>
</tr>
</tbody>
</table>

Other Relevant Personal Information (please attach additional sheets if necessary):
### Complaint Information

*Please be as complete and specific as possible. Attach additional sheets if necessary.*

**Name(s) of Individual(s) who allegedly violated University policy (Respondent):**

**Please identify Respondent’s relationship(s) to the University:**

- [ ] State
- [ ] RF
- [ ] Foundation
- [ ] Resident
- [ ] Grad Student
- [ ] Undergrad
- [ ] Applicant
- [ ] Third-Party (please explain):
  - [ ] Other (please explain):

**Please identify Respondent’s relationship(s) to YOU:**

- [ ] Supervisor
- [ ] Colleague
- [ ] Social
- [ ] RA/RD
- [ ] Roommate
- [ ] Classmate
- [ ] Unknown (please explain):
  - [ ] Other (please explain):

**Respondent’s Title:**

**Respondent’s Department:**

**What action are you alleging occurred (select all that apply):**

- [ ] Denied Equal Treatment
- [ ] Denied Promotion
- [ ] Denied Fair Grade
- [ ] Denied Access to Program
- [ ] Denied Training
- [ ] Denied FMLA
- [ ] Inaccessible Facility
- [ ] Denied Accommodation
- [ ] Harassment (non-sexual)
- [ ] Discriminatory Harassment
- [ ] Domestic Violence
- [ ] Stalking
- [ ] Sexual Harassment
- [ ] Dating Violence
- [ ] Forced Retirement/Resignation
- [ ] Denied Equal Pay/Compensation
- [ ] Sexual Misconduct or Violence
- [ ] Hostile Work Environment
- [ ] Forced Retirement/Resignation
- [ ] Retaliation
- [ ] Failure to Renew
- [ ] Failure to Hire
- [ ] Recruitment Violation
- [ ] Other (please explain):

**Date of first incident:**

**Date of Most Recent:**

**What do you believe is the basis for the alleged discriminatory behavior (select all that apply)?**

- [ ] Race
- [ ] Sex
- [ ] Religion
- [ ] Age
- [ ] Color
- [ ] Creed
- [ ] Disability
- [ ] Sexual Orientation
- [ ] Marital Status
- [ ] Familial Status
- [ ] Criminal Convictions
- [ ] Genetic Predisposition
- [ ] Gender Identity or Expression
- [ ] National or Ethnic Origin
- [ ] Domestic Violence Victim Status
- [ ] Pregnancy
- [ ] Other Protected Class under State and/or Federal law (please explain):

---
Please answer the following questions as thoroughly and completely as possible. Attach additional sheets to provide complete information.

1. Give a detailed account of anything that happened to you that was discriminatory or violated Stony Brook policy. Please provide dates, name and titles of everyone involved.

2. Did the Respondent provide any justification or reason for their actions?

3. Did you report the incident(s) to anyone at Stony Brook University? Please detail to whom you reported and the date, time and context of the report:

4. Was anyone else treated the same way you were? If so, please provide their names and any contact information:

5. Did anyone witness the behavior? If so, please provide their names and any contact information:
6. Are there any documents, communications, social media posts or other evidence that will support your case? If so, are you able to provide them? Please explain:


7. What injury have you sustained as a result of this alleged incident (Lost wages, benefits, etc.)?


8. What remedy are you requesting:


9. Please provide any additional information you feel may be relevant or necessary:


I swear or affirm that I have read the above allegation and that it is true to the best of my knowledge, information or belief.
I understand that I should keep all information learned during the complaint investigation process should be kept confidential by Complainants and Reporting Individuals and that the Office of Institutional Diversity and Equity (OIDE) keeps all information gathered relative to allegations of discrimination in confidence to the extent practicable or allowable by law. However, OIDE may provide relevant information to the appropriate University staff as necessary.
I understand that it is a violation of State and Federal law and Stony Brook University policy for anyone to retaliate against any individual involved in an investigation of discrimination. I understand that if I am subjected to any adverse action that I feel may be retaliatory it should be reported to the immediately to OIDE.
I understand that the filing of an internal complaint with Stony Brook University is not a waiver of my right to file a formal complaint of unlawful discrimination with the New York State Division of Human Rights, the Equal Employment Opportunity Commission (EEOC), the Federal courts, or the State courts.
I understand that the filing of an internal complaint does not stop the statute of limitations for filing external complaints with EEOC, the NYS Division of Human Rights, litigation, or any other agency hearing such complaints. I am aware that should I choose to file a verified complaint with an outside agency, such a complaint must be filed with EEOC within 180 days of the alleged incident, and with the State Division of Human Rights within 365 days of the alleged incident.
I understand policy and the information contained in it does not constitute legal advice. If you require legal advice, consult an attorney.
By submitting this form I am certifying the above statements to be true and factual to the best of my knowledge.

Signature: ____________________________

Name: ____________________________ Date: ____________________________
Appendix D

Resources

File a Complaint at Stony Brook

Office of Institutional Diversity & Equity
201 Administration
Ph: (631)632-6280 / Fax: (631) 632-9428
oide@stonybrook.edu
https://www.stonybrook.edu/oide

Title IX and ADA Coordinator
Marjolie Leonard
Ph: (631) 632-6280 / Fax: (631) 632-9428
oide@stonybrook.edu
https://www.stonybrook.edu/oide

University Police Department (UPD)
Campus Phone: 911 or 333
Non-Campus Phone: (631) 632-3333
http://www.stonybrook.edu/police/

Office of University Community Standards
348 Administration
Ph: (631) 632-6705
communitystandards@stonybrook.edu
http://www.stonybrook.edu/commcms/studentaffairs/ucs/

Employee and Labor Relations
www.stonybrook.edu/irweb/
Stony Brook University West Campus, Health Science Center, and SBU Southampton - 291A Administration
Ph: (631) 632-6140
Stony Brook Medicine
HSC Level 3 Room 040
Ph: (631) 444-3780
Long Island State Veterans Home
Ph: (631) 444-8617

Disability Related Assistance at Stony Brook

West Campus, RF & HSC Employees
Human Resource Services - Paulene Toussiant
Ph: (631) 632-6161
hrs_benefits@stonybrook.edu

Stony Brook Medicine Employees
Human Resources - Tami Goldberg
Ph: (631) 444-4734
tami.goldberg@stonybrook.edu

Long Island State Veterans Home Employees
Denise Muscarella - lisvhhr@stonybrook.edu
Ph: (631) 444-8617
lisvh@stonybrook.edu

Disability Support Services - Students
(631) 632-6748
dss@stonybrook.edu
https://www.stonybrook.edu/commcms/studentaffairs/dss/

Facilities and Maintenance – FIXIT
FIXIT request https://www.stonybrook.edu/fixit/
Campus Residences (631)-632-9585
West Campus, Research and Development Park, and Stony Brook Southampton (631) 632-6400
Stony Brook Medicine (University Hospital, Health Sciences Tower, Basic Science Tower, and other Hospital facilities) (631) 444-2400
Long Island State Veterans Home (631) 444-8780

Services at Stony Brook

Campus Residences
Lock changes, limiting building access, room changes and referrals for counseling and support.
Ph: (631) 632-6750
https://www.stonybrook.edu/commcms/studentaffairs/res/

Dean of Students
Provides assistance for students who have academic concerns.
Ellen Driscoll, Assistant Dean of Students
Student Activities Center, Suite 222
Ph: (631) 632-7320
http://studentaffairs.stonybrook.edu/dos/

Employee Assistance Program (EAP)
Assistance for Employee is available. EAP provides voluntary, confidential and comprehensive services for the purpose of enhancing the overall well-being and productivity of faculty and staff.
Ph: (631) 632-6085
www.stonybrook.edu/eap

Ombudsman’s Office
Provides assistance, information on options and review any concerns you may have.
Ph: (631) 632-9200
www.stonybrook.edu/ombuds
SAFE RIDE
Ph: (631) 632-RIDE (7433)

SB GUARDIAN
Register your cell phone to connect quickly with UPD at:
www.stonybrook.edu/commcms/emergency

Walk Service
Ph: (631) 632-WALK (9255)
On-campus escort service

Support Resources at Stony Brook

Samantha J. Winter
Provides support and resource options to students, faculty and staff that experience sexual or interpersonal violence. Assists anyone that choose to report with all steps of the investigation/review process.
Student Activities Center, Third Floor
Ph: (631) 457-9981 Mobile
samantha.j.winter@stonybrook.edu

Center for Prevention and Outreach (CPO)
Depression, Substance Abuse, Sexual Violence & Health Education Services – FREE OF CHARGE
Student Activities Center, Third Floor
Ph: (631) 632-2748
https://stonybrook.edu/cpo

Counseling and Psychological Services (CAPS)
Student Health Services, 2nd Floor
Health Sciences Center Office, Level 3 Room 3-040F
No fee - by appointment only: (631) 632-6720
https://studentaffairs.stonybrook.edu/caps/

Interfaith Center
Melville Library
Ph: (631) 632-6565 Fax: (631) 632-6576
https://www.sbinterfaith.org/

SAFE Center (Sexual Assault Forensic Examiner)
Go to Stony Brook University Hospital Emergency Room within 96 hours.
You do not have to involve the police or any SBU official. Evidence will be held for at least 30 days in case you decide to involve the police or other authorities.
FREE OF CHARGE - If you do not have insurance, or if you are afraid to use your insurance, treatment and examinations are provided free of charge.
Ph: (631) 444-2465

Student Health Services
Student Health Center - 1 Stadium Road
Ph: (631) 632-6740
www.studentaffairs.stonybrook.edu/shs

SUNY and NYS Resources

New York State Police Campus Sexual Assault Victims Unit
https://consentfirst.troopers.ny.gov
1-844-845-7269 (non-emergency)

SUNY Discrimination Complaint Procedures
https://www.suny.edu/sunypp/documents.cfm?doc_id=451

SAVR (Sexual Assault & Violence Response) Resources
If you are a member of a SUNY community and have experienced sexual assault, domestic violence, dating violence and stalking, the Sexual Assault & Violence Response (SAVR) Resources Website provides you with information you can use to seek resources and support, and to report the crime to law enforcement and the campus.
https://www.suny.edu/violence-response/

Community Resources

VIBS (Victim Information Bureau of Suffolk)
24/7 hour hotline & free confidential services to victims of domestic violence, rape & sexual assault.
Ph: (631) 360-3606
hotline@vibs.org – www.vibs.org

NY State Domestic Violence Hotline
Confidential support. English & Español/multilanguage/deaf or hard of hearing accessibility.
Ph: (800) 942-6906

SANE Center (Sexual Assault Nurse Examiner)
Forensic medical exams, testing and treatment.
Peconic Bay Medical Center
1300 Roanoke Ave, Riverhead, NY 11901
Ph: (631) 548-6000 (24/7)
CONFIDENTIAL & FREE OF CHARGE

Brighter Tomorrows
Victims’ shelter, transitional housing & domestic violence hotline
Ph: (631) 395-1800 - www.brightertomorrows.org
**L.I. Against Domestic Violence**
Prevention. Support. Healing – Precinct & Court Advocacy
Ph: (631) 666-7181  
www.Liadv.org

**Long Island GLBT Community Centers**
Violence Hotline
Ph: (631) 665-2300  
www.lgbtcenters.org

**National Domestic Violence Hotline**
Ph (800) 799-SAFE (7233) – www.thehotline.org

**Planned Parenthood Hudson Peconic, Inc.**
Health care provider, educator, and advocate, servicing women, men, teens & families
Ph: (631) 361-7526 / (800)230-7526

**RAINN (Rape, Abuse & Incest National Network)**
National Sexual Assault Hotline
Ph: (800) 656-HOPE (4673) -

**Response of Suffolk County**
Counseling and other services for individuals in crisis.
Ph (631) 754-7500 – www.responsehotline.org

**The Crime Victims Center**
Sexual assault, family violence and violent crime services and prevention support.
Ph: (631) 689-2672  
https://www.parentsformeganslaw.org/cvchome.jsp

**The Retreat, Inc.**
Domestic violence hotline provides support & residential services.
Ph: (631) 329-2200 – www.theretreatinc.org

**The Safe Center LI**
Services for victims of domestic violence.
Ph: (516) 542-0404 – hotline: (516) 542-0404 (24/7)
info@tscli.org – www.tscli.org

**Safe Horizon Rape and Sexual Assault Hotline**
Ph: (212) 227-3000 or Ph (866) 689-HELP (4357)

**Suffolk County Coalition Against Domestic Violence**
24 hour hotline; provide shelter & service for victims of domestic violence.
Ph: (631) 666-718 – hotline: (631) 666-8833 (24/7)

**Suffolk County Office of Women’s Services**
Helpline, referrals, counseling and resources. Free, Bilingual, Confidential & Anonymous
Ph: (631) 853-8222 (8284)

*Information about confidentiality and cost was provided by the organization listed. This list is provided for informational purposes only and SBU does not endorse or warranty any services of any organizations listed above.

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**External Agencies**

**New York State Division of Human Rights**

**State Headquarters**
One Fordham Plaza
4th Floor
Bronx, New York 10458
Ph: (718) 741-8400
InfoBronx@dhr.ny.gov

**Long Island District**
175 Fulton Avenue, Suite 404
Hempstead, New York 11550
Ph: (516) 538-1360
InfoLongIsland@hdr.ny.gov

**State Office Building**
Veterans Memorial Building
250 Veterans Memorial Highway
Suite 2B-49
Hauppauge, New York 11788
Ph: (631) 952-6434
InfoLongIsland@hdr.ny.gov

**Office of Sexual Harassment**
55 Hanson Place, Room 900
Brooklyn, New York 11217
Ph: (718) 722-2060

**Office of Federal Contract Compliance Programs**

**New York District Office**
26 Federal Plaza, Room 36-116
New York, New York 10278-0002
Ph: (212) 264-7742 / Fax: (212) 264-8166

**Equal Employment Opportunity Commission**

**New York District Office**
33 Whitehall Street, 5th Floor
New York, New York 10004
Ph: (800) 669-4000 / Fax: (212) 336-3790

**US Department of Education Office of Civil Rights**

**Headquarters**
Lyndon Baines Johnson (LBJ)

**U.S. Department of Education Building**
400 Maryland Ave, SW
Washington, DC 20202
Ph: (202) 401-0418 / Fax: (202) 260-7465

**New York**
Financial Square
32 Old Slip, 25th Floor
New York, New York 10005
Ph: (646) 428-3906 / Fax: (646) 428-3907
24/7 online access to report an incident and/or file a complaint is available at: www.stonybrook.edu/reportit